

ARYAN INSTITUTE OF ENGINEERING AND TECHNOLOGY (AIET)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT)

At-Arya Vihar, Barakuda, P.O-Panchagaon, P.S-Airfield, Dist-Khordha, Bhubaneswar, Pin-752050

Web: www.aryan.ac.in, E-mail: aryan.edu23@gmail.comRef. No. AIET/8237/2023Date: 08.09.2023**Rules & Regulation of Central Library (AIET)**

1. Library opening time from 9.30 A.M to 10 P.M including Sunday and other holidays.
2. Library circulation transaction from 9.30 A.M to 7.30 P.M except Sunday and holidays.
3. Users should not deface, mark, cut, mutilate or damage library resources in any way. If anyone is found doing so he/she will pay double cost of books.
4. Users can take maximum three books at a time from the library for fifteen days & if they will not return these books during this period, then one rupee fine will be imposed per day for one week & after that fine will be implemented Rs/5- (five) rupees per day.
5. If the user has issued the book in a particular day, then he/she cannot return the book on the same day but he/she can return it after one week.
6. If the users have outstanding books in their name, they have to return these books & then permitted to issue other books.
7. If the user has outstanding due then he will be informed through notice board, email & telephone.
8. User can check the books (check in or check out) through OPAC software in the library.
9. Any user has any complaint regarding library, they are advised to inform through library website. **library@aryan.ac.in**
10. The day scholar uses the library as per the academic timetable. Where as the hostelites use library from 6:30 PM to 7:30 PM in addition to academic time table.
11. Use of mobile phones, smoking, refreshment or food items of any kind inside the library are strictly prohibited. If anyone violates any one of the above cases then he will be imposed a fine amount Rs100/- or more as per decision by the disciplinary committee.
12. Library rules will be changed from time to time.
13. For details contact to
 - Hemanta Barik (Librarian)
 - Krushna Chandra Rout (Asst. Librarian)
 - Sunil Mohanty (Library information assistance)


Principal
Principal**Aryan Institute of Engineering & Technology**
Arya Vihar, Barakuda, Panchagaon
Bhubaneswar-752050

Copy to: CMD/Director/ HR/Vice Principal/Dean Academic/ DSW/All HODs/ WhatsApp Group.